

Minutes of Board Meeting Agenda

1:30 p.m. Monday, Dec. 8, 2025
Marin Civic Center, Room 410B

S. Sias	x	D. Haase	x	E. Schuller	x
P. Shepherd		J. Bower	x	B. Mayer	
T. Gannon	x	B. Sharp	x	M. Burglin	
S. Smith		D. Bonfilio	x	M. Bambara	
K. Hagerty	x	T. Barrett	x		

Also in attendance Beth Rowett.

1. Meeting called to order at 1:30 pm.
2. Roll Call taken
3. Motion to approve minutes of the MCCGJA Board Meeting on Nov. 10, 2025 motion was made by Barrett/Schuller. Motion passed.
4. President's Report - Spencer Sias
 - a. Spencer reminded the board that he is hosting a Board Cocktail get together this coming Friday Dec 12 from 4:30-7:30 at his house. Please bring a hors d'ordres.
 - b. Spencer gave an update on the presentation for ESCOM that he, Deborah and Beth held for the public at the Corte Madera library on November 19th. There were 7 attendees, all of whom were very engaged. Participants seemed to be most interested in the high number of school districts in the County and the possibility of consolidation. Spencer and Deborah will create speaker notes, and it was suggested that we plan more time for Q&A and discussion in the future. Because this appears to be an effective way to recruit juror applicants, Beth will work on scheduling 2-3 more of these ESCOM events after the first of the year.

Regarding a possible course on the MCCGJ for the College of Marin, Beth verified that the proposal developed by Spencer and Deborah is being reviewed by the Community Education and Programs Department by February or March of next year, Beth shared that the primary criterion for course selection is whether or not it will attract large numbers of enrollees. Discussion ensued regarding the possibility of adding some information to the proposal regarding guest speakers and videos, in order to increase interest.

5. Treasurer's Report - Kevin Hagerty

The treasurer's report indicated a balance of \$16,478 as of the end of September, with \$140 in revenue additional contributions received since then. The board discussed fundraising efforts, with highlighting the need for liability insurance and potential web services, and Janico reporting \$1,400 in donations since October. Funds from our 2025 fund raising efforts could be used to honor current and former jurors, cover costs for hosted events, and potentially co-sponsoring public forums on important issues.

6. Committee Reports

a. Information Technology - Bob Meyer, Janeko Bower

Brad gave the report from the IT Committee on the Chapter website. We discussed the desirability of maintaining a separate website for the Chapter. The group agreed to focus on driving traffic to the county website for the recruitment of potential jurors. Janeko suggests that we should check to see if there is a tool for the Chapter to collect donations and for event registration and calendars. It is unclear if we need a separate website to collect donations or register for events. The committee will continue to look into this and check to see if Google workspace might be able to perform these functions. The IT committee will get information on Google's pricing for non-profits and whether we would qualify. In the meantime, we should continue to use Zoom for the meetings for another year. Lastly, Bob is working on cleaning up documents on the existing chapter website.

b. Training - Dave Bonfilio/Trish Barrett

Comments are needed for the training summary that is being proposed for new jurors. Please use the comments section on Google Docs to submit your comments/questions.

c. Recruitment - Ed Schuller

Ed reported that he confirmed presentations at libraries in Sausalito, Mill Valley and Fairfax and plans to contact Novato. Ed needs volunteers to present at these locations. He is meeting this week with Bob Koeb, our graphic designer, to discuss posters. Ed is not planning to have lawn signs this year, but will need something for upcoming booth events like the Seniors' Fair in September. Ed will find out the costs for advertisements at the local theaters, Lark, Rafael and Mill Valley and will talk to the IJ about advertising costs within the next few weeks.

d. Selection - Pat Shepherd/Tom Gannon

We will be getting together when Pat recovers from her surgery, We will coordinate the need for Juror rooms with the liaison for the Court Administrator's office. Here is the contact information to contact for the interview rooms for the interviews.

Madelon Murphy
Judicial Support
Superior Court of California, County of Marin
415-444-7395
madelon.murphy@marin.courts.ca.gov

e. Social - Mona Burglin - No report

f. Membership - Janeko Bower

Janeko reports that we currently have received 26 renewals for membership since October. In addition, there are another 70-80 lifetime members on the books.

7. New Business

Janeko reminded the Board that we should use the term "Chapter" when talking about our organization and reminded us when labeling documents for the drive to put year/mo/day at the beginning of the title.

8. Next Meeting - Jan. 12, 2026

9. Adjournment Meeting adjourned at 3:20 pm.

Respectfully submitted,

Tom Gannon