

MCCGJA DIRECTORS' MEETING MINUTES

Tues. Nov. 1, 2016, Marin Civic Center, Room 410B, 10:00-12:00

- *Present:* Jack Nixon, Gene Dyer, Kevin Hagerty, Larry Bauer, Vaughan Acton, Peter Kiers, Helen Marsh, Scott Drotman, Phyllis Berger, Joan Lunderville, Jay Hamilton-Roth
- Meeting called to order by President Jack Nixon at 10:00
- Minutes of Oct. 4 meeting approved pending deletion of item b (“Budget” under “Old Business”)
- *Treasurer’s Report*
 - a. Oct. 1, 2016: Beginning balance \$13,688.47, no additional revenue, expense for Post Office annual box rental \$134
 - b. Oct. 31, 2016: Ending balance \$13,534.47
- *Committee Reports*
 - a. Outreach
 - 1. Update by chair—next meeting on Nov. 11; recruitment campaign to begin in Jan./Feb.; presentation to Elks on human trafficking included a grand jury pitch; more volunteers needed; Jack to recruit ad agency retiree to work pro bono
 - 2. Report on Senior Fair booth— 1 application, more than 30 sign-ups requesting additional information; T-shirts sported by jurors (“Ask Me About the Grand Jury”) deemed successful
 - b. Communications
 - 1. Website—update with more visual additions in process
 - 2. Newsletter editor—search for Owen’s successor underway
 - 3. Action on items discussed at Oct. meeting
 - I. Archiving of records—volunteer needed to determine which records to purge and which to scan, Jack to send out request, Jay volunteered to digitalize records once purged
 - II. Archiving and subsequent digitalizing of Treasurer’s reports—responsibility taken by Kevin
 - III. List of accomplishments—revised version to be added to website
 - IV. Meeting with James Kim, court CEO, re website-- postponed

c. IRC

- i. Status of responses received from GJ Continuity committee—purpose of IRC questioned since continuity committee currently doing a good job, by-laws make no mention of IRC; motion carried to suspend the IRC until further notice
- ii. List of last 2 years' accomplishments—to be sent to Outreach committee and added to website
- iii. “There was a lengthy conversation regarding a follow-up concept that Larry was proposing whereby MCCGJA would work with the County on implementation of Grand Jury responses starting with the Managing for Results report. He had scheduled a meeting with Damon Connolly to discuss this further. The Board did not support the concept of the Association attempting to develop this kind of relationship and recommended that he encourage Damon Connolly to form a Citizen’s Oversight Committee to focus on managing for results.”

d. Training

- i. No chair and no activities; someone needed to handle next July’s training program

e. Membership

- i. No chair, membership drive completed; someone needed to keep master list of membership now that Owen has resigned

f. Selection

- i. Next meeting a week from Thurs. to set dates for interviews, refine last year’s process; facilitator needed to replace Rich who did group activity; succession planning needed

g. Social

- i. Holiday pot luck at Jack’s cancelled due to insufficient parking facilities, costs for valet parking, rental of tables, etc.; alternate proposals suggested (e.g., restaurant luncheon)

• *Old Business*

- a. Amortization of lifetime dues—vote approved to amortize over 5 years instead of current 10 years
- b. Photos for newsletter--several pictures remain to be taken
- c. Publicity chair or Newsletter editor—volunteers needed

- *New Business*
 - a. Succession planning—committee chairs need to be cognizant of possible successors
 - b. Vote on Dec. meeting—unanimous agreement to meet
 - c. Other new business
 - i. Regional meetings—need for regional meetings questioned; Jack to attend next meeting to determine what other chapters are doing
 - ii. To be discussed at next meeting—should advocacy be part of MCCGJA’s mission?

- *Meeting adjourned*—12:00

- *Next meeting*—Tues. Dec. 6, 2016, 10:00

Minutes submitted by Phyllis Berger, secretary