



**Marin Chapter
California Civil Grand Jurors' Association**

January 8, 2015

Bolinas Community Public Utility District
Attention: Mr. J. Siedman, President of the Board
P.O. Box 390
270 Elm Road
Bolinas, CA 94924

Dear Mr. Siedman,

Re: The Scoop on Marin County Sewer Systems, Part II

I am writing to you as a member of the Implementation Review Committee of the Marin Chapter of the California Civil Grand Jurors' Association. Our Association's goals are to support the civil grand jury system and promote local government accountability. Our Chapter is composed of former Marin County Civil Grand Jurors. One of the tasks of the Implementation Review Committee is to follow-up on responses to prior Grand Jury recommendations to ascertain the status of their implementation.

Specifically, we are following up on recommendation responses presented in your September 4, 2014 letter concerning the Marin County Civil Grand Jury's June 16, 2014 report, titled "**The Scoop on Marin County Sewer Systems, Part II**". We have identified the responses in the report, which you state are subject to follow up actions by the District and listed these in Exhibit 1. As six months have now passed, we assume that you have concluded your analysis and we would appreciate knowing the current status of the recommendations.

I will call you during the middle of January to answer any questions you may have regarding this request. Please send your reply by January 31, 2015, electronically, to the undersigned, Helene Marsh, at marsh.helene@gmail.com. We appreciate your cooperation.

Sincerely yours,

Helene Marsh
Member, Implementation Review Committee
Director, Marin Chapter of the California Grand Jurors' Association
Tel: 415-789-5454
marsh.helene@gmail.com

EXHIBIT 1

Recommendations and Responses

**“The Scoop on Marin County Sewer Systems, Parts II”, June 16, 2014
(partial list only)**

Part II

Recommendation R1: Bolinas Community Public Utility District, Mill Valley, Tamalpais Community Services District and Tomales Village Community Services District develop capital improvement plans by the end of 2014.

Response: *This recommendation will be implemented in the future. The BCPUD anticipates that the Board of Directors will adopt a Five-Year Capital Improvement Plan on or before December 31, 2014.*

Recommendation R2: Bolinas Public Utility District, Mill Valley, Murray Park Sewer Maintenance District, San Quentin Sewer Maintenance District, Tamalpais Community Services District and Tomales Village Community Services District develop financial reserve policies.

Response: *This recommendation will be implemented in the future. The BCPUD anticipates that the Board of Directors will adopt a Financial Reserve Policy on or before December 31, 2014.*

BOLINAS COMMUNITY PUBLIC UTILITY DISTRICT

BCPUD BOX 390 270 ELM ROAD BOLINAS CALIFORNIA 94924 415 868 1224



January 27, 2015

VIA EMAIL: marsh.helene@gmail.com

Helene Marsh
Member, Implementation Review Committee
Director, Marin Chapter of the California Grand Jurors' Association

Re: Marin County Grand Jury Report: The Scoop on Marin County Sewer Systems, Part II.

Dear Ms. Marsh:

On behalf of the Board of Directors of the Bolinas Community Public Utility District ("BCPUD"), I am writing to respond to your letter of January 8, 2015 concerning the BCPUD's response to the above-referenced Grand Jury Report and the two follow-up items listed on Exhibit 1. Specifically, your letter asks about the status of the Board of Director's anticipated adoption of a capital improvement plan and a financial reserves policy on or before December 31, 2014 and your letter requests a response by January 31, 2015.

We thank the Implementation Review Committee of the Marin Chapter of the California Civil Grand Jurors' Association for contacting us on this matter, and we appreciate your association's support of the civil grand jury system and promotion of local government accountability. We have not yet fully completed all of the work needed to finalize our capital improvement plan and financial reserves policy, but we have worked steadily on these documents over the past several months with our staff and outside civil engineers. Our general manager has updated us about the progress at our regular monthly meetings and we endorse the staff's dedicated and detailed approach to the development of the plan and policy. We will follow up with you to apprise you when these documents have been adopted, which likely will be no later than March 31, 2015.

Very truly yours,

A handwritten signature in blue ink that reads "Jack Siedman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jack Siedman
President of the Board of Directors