



**Marin Chapter
California Civil Grand Jurors' Association**

January 13, 2015

Almonte Sanitary District
Attn: Bonner Beuhler
450 Sycamore Ave
Mill Valley
CA. 94941

Dear Mr. Beuhler

Re: The Scoop on Marin County Sewer Systems, Parts I and II, June 16, 2014

I am writing to you as a member of the Implementation Review Committee of the Marin Chapter of the California Civil Grand Jurors' Association. Our Association's goals are to support the civil grand jury system and promote local government accountability. Our Chapter is composed of former Marin County Civil Grand Jurors. One of the tasks of the Implementation Review Committee is to follow-up on responses to prior Grand Jury recommendations to ascertain the status of their implementation.

The Scoop on Marin County Sewer Systems, Parts I and II, both contained recommendations for Almonte Sanitary District and required a response from you within 90 days of the publication of the reports, as prescribed by the California Penal Code Section 933. As your responses have not been posted on the Marin County website as of today's date, you should have received a formal reminder from the seated Grand Jury to submit your responses. If you have officially responded to the to the seated Grand Jury and the responses have not been posted due to an oversight outside of your control, then we apologize for this duplicate request. However, if you have not responded to this report we request that you do so now.

As private citizens with Grand Jury experience, we evaluate responses to Grand Jury reports and determine if more follow-up is necessary for clarity and completion. I will call in the near future to answer any questions that you may have. Please send your reply by January 31, 2015, electronically, to the undersigned, Helene Marsh, at marsh.helene@gmail.com. Thank you in advance for your cooperation.

Sincerely yours,

Helene Marsh
Member, Implementation Review Committee
Director, Marin Chapter of the California Civil Grand Jurors' Association
Tel: 415-789-5454
marsh.helene@gmail.com

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Kevin Reilly, Chair
Lew Kious, Secretary-Treasurer
Loretta Figueroa
Emily Landin
Anil Kochhar

DISTRICT MANAGER

Bonner Beuhler

July 29, 2014

Nadine A. Muller, Foreperson
Marin County Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94903

Subject: The Scoop on Marin County Sewer Systems, Part I & Part II

Dear Ms. Muller,

I have enclosed requested response to the "The Scoop on Marin County Sewer Systems, Part I & Part II" findings and recommendations.

Please contact the District if you have any questions.

Sincerely,



Bonner Beuhler
District Manager

RESPONSE TO GRAND JURY REPORT FORM

Report Title: The Scoop on Marin County Sewer Systems: Part I,

Report Date: June 10, 2014

Public Release Date: June 16, 2014

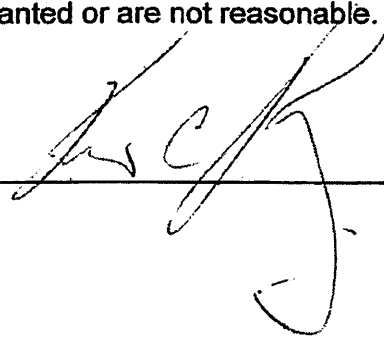
Response by: September 14, 2014

FINDINGS

- I (we) agree with the findings numbered: F5, F9, F10 & F12
- I (we) disagree wholly or partially with the findings numbered: _____
(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R1, R4 & R5 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered R3 have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered R6 require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 7/28/14 Signed: 

Number of pages attached _____

RESPONSE TO GRAND JURY REPORT FORM

Report Title: The Scoop on Marin County Sewer Systems: Part II,

Report Date: June 10, 2014

Public Release Date: June 16, 2014

Response by: September 14, 2014

FINDINGS

- I (we) agree with the findings numbered: E F5, F10
- I (we) disagree wholly or partially with the findings numbered: _____
(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R4 & R9 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered _____ require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 7/28/14 Signed: [Signature]

Number of pages attached _____

Discussion of Almonte Sanitary Districts Response to the Marin County Grand Jury Findings and Recommendations contained in the "The Scoop on Marin County Sewer Systems, Part I & Part II" report:

Part I:

(R1) Since 2007 Almonte has pursued an aggressive Capital Improvement Program to replace its infrastructure. Since 2007 Almonte has replaced over 35% of its sewer system. The district also cleans all of its sewer lines, except those recently replaced or plastic, on an annual basis to minimize SSOs.

(R3) Almonte is currently reviewing the Model Sewer Lateral Ordinance recently adopted by the Sewerage Agency of Southern Marin to determine the best approach to integrating its provisions into the District's current lateral ordinance. Timeframe for completion is approximately three months. Update, Almonte passed its Sewer Lateral Ordinance at its September 22, 2014 regular meeting.

(R4) Almonte does minimal flushing of its sewer lines, the vast majority is cleaned by rodding. There is no convenient or economical means of using treated effluent for this purpose.

(R6) Almonte will continue to work collaboratively with other SASM member agencies to increase efficiency and reduce costs while maintaining the necessary autonomy of each agency. Current avenues include joint bidding of capital improvement projects, collaborative/shared computer based GIS system, shared expenses on common items, etc. A single website is not practical for the three agencies but Almonte and Homestead Valley are sharing website and web hosting to reduce costs.

Part 2:

(R4) Almonte completed the required audit of our SSMP in May 2014.

(R9) All Almonte board members who are required to have completed ethics training have done so as of June 25, 2014. We have a new member who will complete the training shortly.

ALMONTE SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF
July 28, 2014

1. Call to Order: Reilly called the meeting to order at 7:03 p.m. Board Members present: Kevin Reilly, Lew Kious, Loretta Figueroa, Emily Landin, Anil Kochhar and Bonner Beuhler, Manager.
2. Minutes of the Meetings June 23, 2014: Action taken: M/S Figueroa/Kious that the minutes of the meeting of June 23, 2014 be approved; adopted 5/0.
3. Public Open Time: No public present
4. Secretary-Treasurer's Report: Account Balances as 05/31/14 Capital Improvement Fund, \$335,574.97 Operating Fund (Unencumbered) \$225,419.13. The following warrant list was considered:
 Action Taken: M/S Kious/Kochhar to approve payment of demands; approved 5/0.

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	SUB-OBJECT	AMOUNT
7210001288	Kevin Reilly	Chair	72100	1001	92.35
7210001289	Lew Kious	Secretary-Treasurer's Fee	"	"	73.88
7210001290	Loretta Figueroa	Director's Fee	"	"	73.88
7210001291	Emily Landin	Director's Fee	"	"	73.88
7210001292	Anil Kochhar	Director's Fee	"	"	73.88
7210001293	Loretta Figueroa	Bookkeeping	"	"	200.00
7210001294	Lew Kious	Attend SASM mtg. 7/17/14	"	"	73.88
7210001295	Bonner Beuhler	Manager's Salary	"	"	3,478.70
7210001296	Bonner Beuhler	Reimburse SSGIS software upgrade	"	2078	612.00
7210001297	Bonner Beuhler	Reimburse Stamps - Postage	"	"	49.00
7210001298	Marin County Tax Collector	Annual Share of LAFCO C Budget	"	"	243.59
7210001299	Talavera & Richardson	SSGIS update and support	"	"	600.00
7210001300	Pacific Trenchless, Inc.	2012/14 CIP Wisteria Way Progress Pmt	"	"	137,755.00
SUMMARIES BY CLASS			AMOUNT		143,400.04
1001 - SALARIES			4,140.45		
2078 - MAINTENANCE			139,259.59		
TOTAL			\$143,400.04		

5. Reports by Representatives to Other Meetings: Kious discussed the SASM meeting held 7/17/14.
6. Manager's Report: Manager's meeting, Beuhler reported that manager's meeting was cancelled due to a conflict with wetlands day. Beuhler reported that the Wisteria Way/Lark Lane CIP project had been completed and that 10 of 13 laterals had been replaced. Beuhler noted that he had received reimbursement from 159 Stanford Avenue for Roto Rooter charges but needed some additional follow-up with 161 Stanford Avenue and both regarding their common lateral.
7. Goals and Objectives: No action

Almonte Sanitary District
Minutes of the Meeting of July 28, 2014

8. Unfinished Business:

a. Draft Budget: The Board discussed the upcoming FY 14/15 Budget. Action taken; M/S Kious/Landin to approve and finalized the draft budget; approved 5/0.

b. Marin County Grand Jury Report: The Scoop on Marin County Sewer Systems, Part I & II: The board discussed the Grand Jury reports and approved the requested response.

9. New Business:

a. RESOLUTION 2014-04: A RESOLUTION OF THE ALMONTE BOARD OF DIRECTORS TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code). The Board discussed the advantages of adopting the informal bidding procedures pursuant to the Uniform Public Construction Cost Accounting Act. Action taken: M/S Figueroa/Kious to adopt Resolution 2014-04; approved 5/0.

10. Board Members Open Time:

11. Schedule Next Board Meeting: The next regular meeting of the Almonte Board was scheduled for Monday, July 28, 2014.

12. Adjournment: The meeting was adjourned at 8:03 PM.

**THE NEXT REGULAR MEETING WILL BE HELD
IN THE SASM CONFERENCE ROOM
MONDAY, AUGUST 25, 2014 at 7:00 P.M**